

The Parish Council of Hockley Heath

Councillors are summoned to the ordinary meeting of the Parish Council of Hockley Heath convened by the Chair, which will be held at the Pavilion, Hockley Heath Recreation Ground, Old Warwick Road, Solihull, B94 6HH on **Thursday 15 October 2026** commencing at **7.00pm** to transact the business shown on the Agenda below.

Agenda

101/26 **Apologies and Acceptance of Apologies**

- 102/26 **Declarations of Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to keep their Register of Interests form up to date.

***Public Open Forum:** The Chair will allocate three minutes per speaker, with a total time for the open forum of 15 minutes, at the discretion of the Chair. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.*

103/26 **Minutes of the ordinary Parish Council meeting held on Thursday 17 September 2026 and Matters Arising**

104/26 **Planning Applications:**

PL/2025/01366/PPOL and AP/2026/00007/REF
Land West of Stratford Road, Hockley Heath

Pre-Application Engagement following Allowed Appeal: To receive a presentation from the developer on proposals for a future Reserved Matters application.

PL/2026/01611/PPFL – 90 School Road, Hockley Heath, Solihull B94 6RB

Change of use of detached rear outbuilding (known as 88 School Road) to self-contained dwelling house.

Consultation Expiry Date: 14 October 2026

PL/2026/01436/TPO – 33-35 Tysoe Close, Hockley Heath, B94 6QG

T1 Oak Tree – Reduce height to 17m and reduce spread to 12m to balance the crown. Removal all ivy.

Determination Deadline: 12 October 2026

Council requested supporting documentation be uploaded to the Planning Portal to enable them to consider this application fully.

PL/2026/01495/MINFHO – 36 Spring Lane, Hockley Heath, B94 6QY

Two story side extension, loft conversion including front and rear dormers. Addition of front boundary gates and internal alterations. New front porch with canopy.

Consultation Expiry Date: 4 November 2026

- 105/26 **Hockley Heath Neighbourhood Plan:** Councillors to formally approve the submission draft Neighbourhood Plan and agree the Regulation 14 statutory requirements.

- 106/26 **Draft Submission Solihull Local Plan:** Council to receive an update on the draft plan and consider any implications for Hockley Heath.

- 107/26 **Tree Quotations:** Council to receive the quotations for removal of the fir tree on the Recreation Ground near to the rear of the Bowls Clubhouse.

- 108/26 **Hire Agreements for Council's review:** Council to review and approve the following Hire Agreements, to align with safeguarding legislation:

- Regular Users Hire Agreement
- Casual User Hire Agreement

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- Football Contract

- 109/26 **Policies for Council review:** Council to consider the following policies for approval:
- Safeguarding Policy
 - Councillor Harassment, Abuse and Intimidation Support Policy
- 110/26 **Football Foundation Grass Pitch Maintenance Agreement:** To consider the draft Pitch Maintenance Agreement between Hockley Heath Parish Council and Hockley Heath Football Club in connection with the Football Club's application to the Football Foundation for Grass Pitch Maintenance Fund funding towards works to the junior football pitches at Hockley Heath Recreation Ground.
- 111/26 **Hockley Heath Parish Council Grant Fund Requests:** Council to review any grant funding requests received.
- 112/26 **Pavilion Lettings Report:** To receive the monthly lettings report on the operation of the Pavilion during September 2026.
- 113/26 **War Memorial:** Council to consider the quotation for additional posts and rail fencing to be installed around the War Memorial.
- 114/26 **Remembrance Sunday:** The Parish Council to confirm attendance at the Solihull event and Hockley Heath events to be held on Sunday 8 November 2026.
- 115/26 **Non-payment of Pavilion hall hire fees by a regular hall user:** The Council to receive an update following the termination of the hire agreement due to non-payment of hall hire fees and non-return of the Pavilion hall key.
- 116/26 **Correspondence:** To hear about correspondence which has come to the Parish Council.
- 117/26 **Finance System Upgrade:** The Council noted that, as its annual income had exceeded the £100,000 limit of its existing finance system band, the Clerk had exercised delegated authority under the Council's Scheme of Delegation to approve the upgrade to the £150,000 annual income band. No additional charge would apply for the upgrade to December 2026, subject to the Council approving its continuation for the remainder of the existing five-year contract term, which runs until December 2027.
- 118/26 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, an update will be provided on the accounts to September 2026.
- 119/26 **First Quarter Financial Records Check:** To receive the outcome of the financial checks conducted by a Parish Councillor for the first quarter of the financial year; covering April, May and June 2026.
- 120/26 **Second Quarter Financial Records Check:** To receive the outcome of the financial checks conducted by a Parish Councillor for the second quarter of the financial year; covering July, August and September 2026.
- 121/26 **Finance:** To approve the following payments in October 2026.

Main Account	Net	VAT	Total
Fairways October 2026 grounds maintenance	£1,831.25	£366.25	£2,197.50
Octopus Energy gas and electricity 25/08/2026 – 24/09/2026 (DD)	£126.74	£6.34	£133.08
Lloyds Bank (Unity Trust commercial multi-pay card statement) – includes Pavilion supplies, mobile phone monthly fee, monthly card fee (DD)	£107.77	£17.67	£125.44
BT Broadband 01/09/2026 – 30/09/2026 (DD)	£38.94	£7.79	£46.73
Waterplus Statement – <i>invoice awaited</i>			
J. Campbell cleaning for October 2026	£325.00	£0.00	£325.00
SALC (Suffolk Association of Local Councils) Payroll	£117.00	£23.40	£140.40

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invoice for the period 1 April 2026 to 31 March 2027)			
J. Collins security gates for October 2026 (SO)	£600.00	£0.00	£600.00
SLCC Annual Membership Fee (Invoice No. MEM260636-1)	£253.00	£0.00	£253.00
SLCC Course Fee (Invoice No. BK227815-1)	£38.50	£7.70	£46.20
Parish Council Websites (new HHPC website) – <i>invoice awaited</i>			
Solihull PAT Testing (annual PAT testing)	£75.00	£0.00	£75.00
Stratford on Avon District Council (NP Business Survey)	£160.00	£32.00	£192.00

* Please note that additional payments may be authorised on the evening following councillors' decisions

The following October 2026 payments were confidential to the Parish Council and not published in the agenda or minutes:

Clerks Salary October 2026 (SO)
HMRC October 2026 payments (to be paid directly by the Council to HMRC)
October 2026 NEST pension employer and employee (DD)

The bank charges apply monthly:

Unity Trust debit card (administered by Lloyds Bank) – as above (DD)	£3.00
Unity Trust current account monthly service charge (DD)	£7.00

- 122/26 **Councillor's Reports:** To hear any items of importance which Councillors may wish to raise (no decisions will be taken in this item).
- 123/26 **Clerk's Report:** Councillors to hear of any new developments/progress on items that have taken place since the last meeting.
- 124/26 **Date of Next Meeting:** The next meeting of the Parish Council is scheduled for Thursday 19 November 2026 at 7.00pm.

(signature redacted for noticeboards and website)

C. Wood
Clerk for Hockley Heath Parish Council
9 October 2026

The ordinary Parish Council meeting on Thursday 15 October 2026 will be paperless. Please bring your own copy of the agenda and draft minutes, available on the Parish Council website. The next meeting of the Hockley Heath Parish Council will be held on Thursday 19 November 2026.