

Hockley Heath Neighbourhood Plan

Minutes of the Neighbourhood Plan Steering Group meeting held at 6.30pm on Monday 15 June 2026 at the Pavilion, Recreation Ground, Hockley Heath, Solihull, West Midlands.

Present: Cllr Quinton (acted as Chair), S. Swinton, R. Cotton, Cllr Tomlinson, Cllr Batchelor, J. Tymon, A. Rayson

Public Attendees: None

Clerk: C. Wood

Min No.	Item	Action
40.	Apologies and Acceptance of Apologies	
40.1	Apologies were received from B. Gisborne.	
40.2	N. Davies and P. Sylvester had formally resigned from the Steering Group in advance of the meeting.	
41.	Declarations of Interest Forms and Guidance Notes	
41.1	New members provided the Clerk with completed forms.	
42.	Chair to close the meeting for the public session	
42.1	The Chair invited those present to introduce themselves, for the benefit of new Steering Group members.	
43.	Minutes of the Neighbourhood Plan Committee Meeting Held on 16 February 2026 and Matters Arising	
43.1	There were no matters arising from the Minutes of the Meeting held on 16 February 2026.	
44.	Resident Survey Initial Results	
44.1	The final report of the resident surveys was circulated to members in advance of the meeting.	
44.2	Members discussed how the results can now start to shape the direction of the NP and draft policies within the draft plan.	
45.	Business Surveys	
45.1	Businesses in Hockley Heath being identified and business surveys to be delivered.	Item to be placed on Parish Council meeting Agenda.
45.2	Online business survey costs had been approved by the Parish Council.	
45.3	Parish Council to discuss distribution of business surveys.	
46.	Committee Member's Reports	
46.1	Invite KDBH representative — Invitation to be extended to a representative of the KDBH Forum to attend the next meeting.	
46.2	WhatsApp resident priorities survey — Suggestion that the HH Action Group may be able to run a short survey via its WhatsApp Group to gather residents' priorities for the village; results to help steer policy direction alongside the resident survey findings already collected.	
46.3	Provide sample Neighbourhood Plans — Clerk to circulate sample Neighbourhood Plans to Steering Group members for reference.	
46.4	Draft policy paragraphs — Members to begin drafting policy paragraphs for the Plan, covering the introduction, education, environment and infrastructure sections.	
47.	Agree the next Steering Group meeting date	
47.1	Date to be set within one month.	

C Wood, Clerk to Hockley Heath Parish Council

Signed: Cllr Quinton
Dated: 13 July 2026